

Minutes of Thurton Parish Council (TPC)

Monday 6th January 2025 – 7:30pm held at Ashby & Thurton Village Hall

In Attendance: K Calderwood (KC) Chair, Jan Whitehouse (JW), I Capps (IC), P Black (PB)
L Patterson (LP)

Minutes: T Higlett (TH) (Parish Clerk)

1. Apologies for absence
Apologies from C Popplewell
These were accepted.
2. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
None
3. Public Forum including County and District Councillors.
No public in attendance or councillors in attendance
4. To approve the minutes from the meeting held on the 27th November 2024.
These were approved.
5. Matters arising from minutes – councillors only.
 1. Local members Grant Application
Clerk advised this had been submitted and would not hear if council were successful until May/June 2025.
 2. Bus shelter maintenance. Clerk to contact owners of the George & Dragon to ask for the contact details of their building contractor, to see if they would be interested in carrying out remedial maintenance.
 3. Barking dogs. Members advised they had not heard anything lately but wondered if anyone was in residence.
6. Finance
 1. To note the council's current financial standing.
Third quarter accounts had been circulated. Appendix 1.
 2. To approve payments
 - a) T Higlett Salary December 2024 - £391.10/January 2025
January pay details not available at time of meeting.
 - b) HMRC – Taxation for December 2024 - £91.20
January 2025 payment not available at time of meeting.
 - c) SLCC subscription - £80.00
 - d) T Higlett – Postage and computer software - £88.19
 - e) Ashby & Thurton Village Hall Winter pressures grant – £200.00
This was for January and February.
 3. To approve Clerks mileage claim May – December 2024.
This was approved for payment.
 4. To appoint Auditor for 2024/25
At the request of the parish council L Trueman has advised she will carry out the internal audit.

7. Parish Precept 2025/26

Consensus was that the precept should be increased for 2025/26. Council approved unanimously to set the precept at £9604.00, an increase of £457.00. Council has kept the precept at £9147.00 for the last two financial years.

8. Village Issues

1. Highways

- a) Potholes on Cookes Road will be repaired by NCC. Whiteheath Road potholes have also been reported to NCC Highways. No updates on these. Double footpath sign is not in situ on Sandy Lane. To be reported to NCC Footpath warden. There is also a pothole on Church Loke which needs reporting too. LP reported that workers from the Environment Agency have been clearing out a ditch by Cookes Road. They informed LP that people should not be putting garden rubbish into the ditches and if caught could be fined up to £2,000. To include the maintenance of ditches on March Agenda.
- b) Refuge island damage
The central beacon has not been replaced and the keep left signs have been damaged. Clerk has reported this to NCC highways.

9. Speed Awareness Campaign

Council has submitted grant forms to NCC for safety improvements.

Clerk will investigate whether we can access speed camera figures on a monthly basis.

10. Correspondence

- 1. NCC – D24 68 - Section 31 (6) of the Highways Act 1980 and Section 15A of the Commons Act 2006 Register of deposits. Council duly noted.

11. General Parish Issues (for information only).

Chair reminded council that a newsletter for distributing around the village will be produced. Editorial to include A146 petition, grants awarded to both the parish council and community groups, notifying of potholes and dog fouling. Chair asked for editorial to be available for discussion at the March meeting.

12. Date of next meeting 26th March 2025

Meeting closed at 21:00

Appendix 1.

**Thurton Parish Council
2024 - 25
Accounts 2024-25**

**Q3 April to 31st December
2024**

	Budget 2024 -25	Actual	Over/Under Spent	Receipts	Budget	Actual
Payments						
Administration						
Salaries and related costs	£4,700.00	2,997.40	1,702.60	Precept CIL (Community Infrastructure Levy)	9,147.00	9,147.00
Staff Training	£100.00	0.00	100.00		0.00	

Staff expenses and subscriptions	£100.00	12.00	88.00	VAT refund 2023-24	556.57	
Total for employees	£4,900.00	£3,009.40	£1,890.60	Recycling Centre		
Office Services				Grants		500.00
Stationery	£50.00	£17.22	32.78	Other		620.62
Postage	£50.00	£27.00	23.00			
Software support	£120.00	£19.99	100.01	Total	£9,703.57	£10,267.62
Total Office Services	£220.00	£64.21	£155.79			
Communications				Opening Balance @ 1st April 2024		14,346.09
Website domain	£120.00	123.24	-3.24	Income		£10,267.62
				Total		24,613.71
Total Communications	£120.00	£123.24	-£3.24	Payments		6,183.05
Members				Total		18,430.66
Members Expenses	100.00		100.00	Represented by Treasures Account 31/12/2024		18,430.66
Venue Hire	160.00	160.00	0.00			
				General reserves @ 31/12/2024		£3,895.74
Members Training	250.00		250.00			
Total Members	£510.00	£160.00	£350.00			
Professional Services						
Legal & Professional Fees	150.00	0.00	150.00			
Audit Fees	125.00	50.00	75.00			
Insurance	630.00	532.42	97.58			
Payroll Services	262.50	242.05	20.45			
Total Professional Services	£1,167.50	£824.47	£343.03			
Subscriptions						
ICO	35.00	35.00	0.00			
Norfolk Parish Training and Support	96.00	0.00	96.00			
Total Subscriptions	£131.00	£35.00	£96.00			
Grants and Donations						
Grants s137 (£4438 447x 9.93)	0.00	10.00	0.00			
Grants other	1000.00	1,350.00	-350.00			
Total Grants and Donations	£1,000.00	£1,360.00	-£350.00			
Village Maintenance						
Dog Waste Bin Emptying Service	420.00	450.29	420.00			
Village Maintenance	200.00	0.00	200.00			
Defibrillator	300.00	156.44	143.56			
Total Village Maintenance	£920.00	£606.73	£763.56			
Village Services						
Other	400.00	0.00	400.00			
Capital Expenditure	250.00	0.00	250.00			
Total Village Services	£650.00	£0.00	£650.00			
Totals	£9,618.50	£6,183.05	£3,895.74			